

ID	Item	Detalhe	N°	Feature
1	Originality	Contributions submitted must be original.	1	The theme developed by the contribution constitutes an untapped and unprecedented theme.
			2	The theme developed by the contribution is a new contribution to a topic discussed above.
			3	The contribution is not duplicated.
2	Unpublished	Contributions submitted must be unpublished.	4	The contribution has not been published or is in the process of being published in any other scientific journal.
			5	The author informs whether part of the content of the contribution has been presented and disseminated through other channels of scientific communication.
			6	The author of the contribution, by means of a Declaration of Originality, declares that he is not submitting the contribution to simultaneous evaluation in another journal and undertakes to maintain this situation until the evaluation process is concluded in our journal.
3	Thematic relevance	Contributions must be relative or linked to the Information Sciences.	7	The contribution addresses or develops an issue pertaining to or linked to the Information Sciences.
4	Thematic validity	Contributions are supported by up-to-date literature.	8	25% of the references of the contribution have a publication age of less than 5 years.
4	Compliance with editorial standards	Contributions submitted must comply with the editorial standards indicated in the Authors' Guidelines.	9	The submitted contribution is written in Spanish, Portuguese or English.
			10	The contribution corresponds to one of the following types of articles: original article, review article or case study.
			11	The contribution is written according to the rules of grammar and syntax of the source language.
			12	The text of the contribution makes use of some of the citation style rules and bibliography adopted by the journal (APA, ABNT or ISO 690).
			13	The contribution is filed electronically in ODT or DOC format.
			14	The file with the text of the contribution does not contain any information or express reference to the authors.
			15	All the authors of the contribution have an ORCID digital identifier indicating their biography, academic background and publications.

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5	General structure	Contributions submitted must adopt the structure suggested in the Authors' Guidelines.	16	The text of the contribution has a title.
			17	The text of the contribution presents a summary according to the structure: Objectives, Methods, Results, Conclusions (OMRC).
			18	The text of the contribution contains keywords (no less than three, no more than seven).
			19	The text of the contribution presents title, abstract and keywords in Spanish or Portuguese (required for all articles).
			20	The text of the contribution presents an introduction.
			21	The text of the contribution presents literature review.
			22	The text of the contribution presents methodology.
			23	The text of the contribution presents results.
			24	The text of the contribution presents analysis of results.
			25	The text of the contribution presents conclusions.
			26	The text of the contribution presents references arranged alphabetically or numbered in order of appearance.
			27	The text of the contribution has no footnotes.